



## Journal Article Preparation Guidelines for Prospective Authors

JAST is published three times a year in March, July and November. Each issue will include the following sections: editorial, research papers, book reviews, conference reports, and industry viewpoints. A range of papers is encouraged, including evidence-based papers, reviews, and personal reflections. The journal welcomes papers on industrial perspectives for the “industrial issues” section of the journal.

Interested author(s) should send a full paper along with their brief biodata on the highest degree, institution to which attached, position(s), and area(s) of research interests to Ms. Heather E. Thompson, Managing Editor, Email: [hethompson@utech.edu.jm](mailto:hethompson@utech.edu.jm) or to [jasteditor@utech.edu.jm](mailto:jasteditor@utech.edu.jm). Papers accepted for publication will be assigned to the March, July or November issue at the discretion of the Editorial Board.

Any writing style (APA, MLA, Chicago & among others) may be used based on author(s) discipline. Author(s) should use Calibri, double spacing in MS Word document, 12-point font, and left align.

- Title page (The front page of the article should include: title of the paper, name, affiliation, postal address, and email for each author.
- Abstract (should be no longer than 250 words & contain the research problem and its significance, the methodology used, key findings, & conclusion).
- Keywords
- Introduction (background, problem statement, purpose of the study, research questions, hypotheses, & significance)
- Body of Paper
- Literature Review
- Methods (may include research design, sample selection, data collection procedures, data analysis, reliability & validity, & ethical issues considered)
- Results (may include response rate, discussion of findings according to research questions/objectives with the literature, support or refute findings, alternative interpretations, & study limitations).
- Conclusion (concluding remarks on major findings &

recommendations)

- References in discipline-appropriate style
- Acknowledgements (optional)
- Appendix (optional)
- Each author should submit with their paper a brief profile indicating the highest degree, institution to which attached, position(s), and area(s) of research interests

Journal articles (submission should not be more than 6,000 words)

Professionals in the industry (submission should be at least 600 words)

Other types of submissions (book reviews, conference papers, and commentaries) should be brief.

Prepared by Professor Cynthia Onyefulu, Editor-in-Chief, JAST